

**Air Cadet (51 Squadron)**  
**Sponsoring Committee Meeting Recap**  
**Held Tues. November 8, 2016 @ 6:30 to 8:00 pm**  
**At the Canada Aviation and Space Museum**

**PRESENT:**

Eric-Pascal Bourré (Chair)  
Danusia Robaszewski (1<sup>st</sup> Vice-Chair)  
James Kim (2<sup>nd</sup> Vice-Chair)  
Anne Thibault (Treasurer)  
Lara Montero (Secretary)  
Sindhu Nair (Director)  
Anabela Simoes (Director)  
Danielle Bélanger (Director)  
Danielle Delaunais (Director)  
Kim Priebe  
Leolena Joe Alberto  
Stéphane Thibault  
Paula Veloso  
Martin Roy  
Maj Warden  
3 parents assisted

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**SUBJECT MATTERS**

**1. Call to Order – Roll Call:**

Chair opened the meeting at 6:30 p.m.

**2. Review and Adoption of the agenda:**

All in favor to adopt the agenda.

**3. Review and Adoption of last meeting minutes:**

Danusia proposed to adopt last minutes taken on Sept 6, Sept.27 and Oct 11, 2016, and Anne Thibault seconded the motion.

**4. CO Report:**

-Maj Warden mentioned that 51 Squadron had 160 Cadets and that Poppy sales will not take place next year (discussion held with the Legion); and that a new squadron crest for Cadets was issued last week.

**5. Chair Reports:**

-Eric mentioned how happy he was with the Committee's cooperation such as the fact that there is a lot getting done already (ie: inventory updated; the paper work was done for the insurance by Danielle; Arbraska went well and good turn around; the Walk-a-thon raised over \$10,000 this year and had a good participation but next year all Cadets will attend it on Sunday, Oct 15, 2017 after Thanksgiving; however there will be a need to prepare ahead of time all activities for next year).

-Eric made a motion and all in favor that the prize value for the Walk-a-thon be changed to:

1<sup>st</sup> place Cadet: \$25.00

2<sup>nd</sup> place Cadet: \$20.00

3<sup>rd</sup> place Cadet: \$15.00

-And that gratitude gift to the CI (Civilian Instructor) for raising \$471.00.

**6. Director Reports:**

- **Treasurer** (shadow-Training):

a second person will be required as a backup for Anne Thibault and will be provided with proper training, (to be determined);

- **Canteen:**

Danielle says we average approximately \$100 every Tuesday night;

- **Inventory:**

An update project will be discussed to ensure that all is organized for next year's activities;

- **Tag Day** (Nov 18-19-20):

Thank You Notes for Tag Day Location are to be prepared by Danusha; Another Tag Day is also to be held in the Spring.

Tag Day is the next activity coming up and we are ready and pretty much all organized for it;

**The Directors for each location proposed by members of the Committee are:**

| Location                    | Address                                   | #of Cadet | Friday                    | Saturday                  | Sunday                    |
|-----------------------------|---|-----------|---------------------------|---------------------------|---------------------------|
| Gloucester Shopping Centre  | 1980 Ogilvie Rd, Gloucester, ON K1J 9L3   | 4         | <u>James Kim</u>          | <u>James Kim</u>          | <u>James Kim</u>          |
|                             |   |           | 6pm to 9pm                | 10am to 1pm               | 12am to 3pm               |
|                             |   |           |                           | 1pm to 4pm                |                           |
| Metro - St. Laurent Blvd.   | 1021 St Laurent Blvd, Ottawa, ON K1K 3B1  | 2         | <u>Danielle Delaunais</u> | <u>Danielle Delaunais</u> | <u>Danielle Delaunais</u> |
|                             |   |           | 6pm to 9pm                | 9am to noon               | 10am to 1pm               |
|                             |   |           |                           | Noon to 3pm               | 1pm to 4pm                |
|                             |   |           | 3pm to 6pm                |                           |                           |
| Metro Beechwood Ave.        | 50 Beechwood Ave, Ottawa, ON K1L 8B3      | 4         | <u>Sindhu Nair</u>        | <u>Sindhu Nair</u>        | <u>Sindhu Nair</u>        |
|                             |   |           | 6pm to 9pm                | 9am to noon               | 10am to 1pm               |
|                             |   |           |                           | Noon to 3pm               | 1pm to 4pm                |
|                             |   |           | 3pm to 6pm                |                           |                           |
| Loblaws - McArthur Ave      | 100 McArthur Ave, Vanier, ON K1L 6P9      | 4         | <u>Danielle Belanger</u>  | <u>Danielle Belanger</u>  | <u>Danielle Belanger</u>  |
|                             |   |           | 6pm to 9pm                | 9am to noon               | 10am to 1pm               |
|                             |   |           |                           | Noon to 3pm               | 1pm to 4pm                |
|                             |   |           | 3pm to 6pm                |                           |                           |
| St. Laurent Shopping Centre | 1200 St Laurent Blvd, Ottawa, ON K1K 3B8  | 2         | <u>Lara Montero</u>       | <u>Danusia</u>            | <u>Lara Montero</u>       |
|                             |   |           | 6pm to 9pm                | 9h30am to 12h30           | 11am to 2pm               |
|                             |   |           |                           | 12h30 to 3h30pm           | 2pm to 5pm                |
|                             |   |           | 3h30pm to 6h30pm          |                           |                           |
| Farm Boy Train Yards        | 665 Industrial Ave #2, Ottawa, ON K1G 0Z1 | 2         | <u>Anabela Simoes</u>     | <u>Anabela Simoes</u>     | <u>Anabela Simoes</u>     |
|                             |   |           | 6pm to 9pm                | 9am to noon               | 10am to 1pm               |
|                             |   |           |                           | Noon to 3pm               | 1pm to 4pm                |
|                             |   |           | 3pm to 6pm                |                           |                           |
| Sail Train Yards            | 175 Trainyards Dr, Ottawa, ON K1G 3X8     | 2         | <u>Anabela Simoes</u>     | <u>Anabela Simoes</u>     | <u>Anabela Simoes</u>     |
|                             |   |           | 6pm to 9pm                | 9am to noon               | 10am to 1pm               |
|                             |   |           |                           | Noon to 3pm               | 1pm to 4pm                |
|                             |   |           | 3pm to 6pm                |                           |                           |
| Loblaws St Laurent blvd     | 1910 St Laurent Blvd, Ottawa, ON K1G 1A4  | 6         | <u>Danusia</u>            | <u>Eric-Pascal</u>        | <u>Danusia</u>            |
|                             |   |           | 6pm to 9pm                | 9am to noon               | 10am to 1pm               |
|                             |   |           |                           | Noon to 3pm               | 1pm to 4pm                |
|                             |   |           | 3pm to 6pm                |                           |                           |

### - Clothing Orders:

Thanks to Danielle Delaunais for her reviewed translation; the GST-HST was removed from the clothing prices charged to the parents (this will also avoid double-dipping);

- It will be mandatory to purchase a piece of clothing or those Cadets who do not own a 51 Squadron garment which is required when there is an outing (worn to identify the Cadets and their Squadron), this will be further discussed by email between Committee Members.

**- New Training Location (Band & Marksmanship) :**

We have a budget of approximately \$3,000 for Marksmanship put aside this year for costs of halls and storage;

- Eric will find out on Nov 18 if the Knights of Columbus will be providing a hall for \$100 a week;

- Martin suggested that French schools or the Richelieu Community Centre be considered as potential locations (although Danusia mentioned not liking the idea of having guns in schools or the image of); Martin also suggested sending a letter to all parents by email to find a location for marksmanship;

-Cpt. Warden also mentioned finding a location for the Band's location which is also an issue.

**7. Budget 2016-17**

- All in favor that an amount of \$250 be approved for the Walkathon for the squadron with the most earned funds;

- Anabella raised a motion and all in favor to change the activity of the Laser Quest as it was unpopular with the Cadets and to be replaced with Archery Tag with an upcoming date to be determined;

- Eric will be contacting l'Amicale de la 500 for Camp Cadou and follow-up with Anne (Treasurer) as to what exactly the military requires; we owe approximately \$5,000 for the two events covering last spring and this Fall;

- An amount of \$1,500 to be allocated for music, band, location and equipment and we need to allocate a budget and ask the military for instruments; we also need to verify the storage upcoming invoice.

-To be discussed at our next meeting (however our spending for the Budget forecast is approximately \$47,500 leaving with an approximate amount of \$5,500 Extra funds).

**8. New Business :**

-Squadron 75<sup>th</sup> Dinner and Dance for Christmas to be held on Friday, Dec 16, 2016 at 6:00 P.M. till 11:30 p.m. at the Eastview Legion, 294 Cyr Avenue in Vanier.

**9. Round Table :**

**SPECIAL NOTE:** Next week the Cadets will be meeting at the same time but on Thursday exceptionally rather than on regular Tuesday night at 6:15 p.m.

**Effective Speaking:** to be held normally during the last week of February; Normally the Sponsoring Committee is responsible to have the competition itself; All rules are to be found on our website; 3 judges will be taking part namely Anne Thibault, Danielle Belanger and Stephane Thibault while Danusia Robaszewski will be coordinating the event.

10. **Next Meeting:** -Scheduled Dec 13, 2016.

Eric-Pascal motioned to adjourn meeting at 8:00 pm and all in favor.