



51 Canada Aviation and Space Museum Air Cadet Squadron

532 Montreal Rd., Suite 235
Ottawa ON K1K 4R4

613.742.5151
www.51aircadets.ca



Sponsoring Committee Meeting Minutes December 12, 2017, 1830 to 2000 hours

PRESENT:

Stéphane Thibault (Chair)
Phillip Rennison (1st Vice-Chair)
Anne Thibault (Secretary)
Danielle Bélanger (Director)
Maureen Sirois (Director)
Sindhu Nair (Director)
James Farrell (Director)
Susie Cloutier (Volunteer)
Laurie Trépanier (Director)
Kadiatu Sao (Director)
Major Andrew Warden (Commanding Officer)
Rick Brooks (ACL Advisor)
Cpl Michelle Kariza (Cadet CO for the Day)

ABSENT:

Huseina tai (Treasurer)
Hala Hassan (Director)
Jeff Tengg (Director)
Fatima Dhaif (Director)
WO1 Rombough (Cadet Squadron Commander)

PARENTS PRESENT:

Suzie Cloutier
François Trépanier
Kim Reid

SUBJECT MATTERS

1. **Approval of minutes**

- SSC meeting of October 24 and results of bi-elections of November 7
- October 24 amendments proposed regarding tag day supervision and attendance
- Motion to adopt as amended: Proposed: Laurie, Seconded: Phillip. Adopted.
- Huseina Tai, Laurie Trépanier, Hala Hassan, James Farrell, Jeff Teng, Kadiatou Sao and Fatema Dhaif were added as SSC members

2. **51 Sqn CO's Report**

- Major Warden indicates that the squadron now stands at 188-189 cadets
- As of end of December a sixth flight will be created to accommodate the volume of cadets. Modifications are under way with the marching of the parade.
- The CO introduces Cpl Kariza as the 2017-2018 Cadet CO for a Day.
- The CO is still working with DND to modify our budget to reflect the actual number of cadets in the squadron.
- There are 4 new upcoming Warrant Officer (WO) promotions.
- Summer courses applications are underway.

3. **Cadet Report**

- No report.

4. **League Report**

- Rick mentions to the members and parents present that he is now our league advisor. Linda is now the advisor for 75 Sqn.
- Rick mentions that there is a League meeting scheduled for Sunday, December 17, 2017 at Connaught Ranges. The CO, Rick, Stephane and Phillip to attend.

5. **Treasurer's report**

- Rick indicates that the Sqn has approximately \$45,000.00 in the bank. The squadron is in a good position financially.
- Treasurer training will take place on January 11, 2018 at the museum. SSC Members who wish to learn how the ACC9 operates are encouraged to attend.

6. **Reports**

- Screening – Anne mentions that 4 new parents have completed their volunteer screening forms. They have all been sent to the league.
- Canteen – Danielle mentions that the canteen is in good shape and makes approx. \$150.00 every cadet night.
- Clothing - Sindhu is finalizing the order form with James. The clothing will not be received before the holiday period.

7. Chair and Vice Chair's Reports

- The Protocol Dinner has been postponed until the spring; a holiday dinner and dance will take place in its stead on the same evening at the Vanier Legion.
- Stephane, Phillip and others are to meet after the meeting to discuss and finalize the preparations for the dinner of December 15, 2017

8. Next Meeting

- Next meeting date is TBD; tentatively January 24, 2018.

9. Adjournment

- Meeting adjourned at 2000 hours.