



**51 Canada Aviation and Space Museum
Air Cadet Squadron Squadron Sponsoring Committee
10 March 2021-Committee Meeting 1830 to 2000 hrs**

Attendance:

Maureen Sirois (Chair)
Kathleen Lemire (1st Vice Chair)
Murray Theriault (Treasurer)
Kim Petersen (Activity Director)
Sophia Munawwar (Volunteer Coordinator)
Tom Platt (Squadron League Advisor)

Captain Michelle Bergeron (Commanding Officer)

1 - Introductions and Agenda.

Kim (Director – Activity Liaison) is chairing the meeting tonight. Kim welcomed everyone to the meeting. The Chair identified that there were five (5) voting members present of the seven (7) current directors; quorum was declared. A motion to accept the agenda was raised by Murray Theriault, seconded by Kathleen Lemire; the agenda was approved and adopted.

2. Approval of Minutes

A motion to accept the minutes of the last meeting was raised by Maureen Hamilton Sirois, seconded by Kathleen Lemire; the minutes was approved and adopted.

3. Chairs report - Maureen Hamilton Sirois

3.1 Activity tracker: no changes required due to virtual training

3.2 National camp deadline is now April 17

3.3 Fundraising: virtual walkathon this spring being organized by region. Kim P part of local committee. More information to come.

3.4 Dymon Storage: move to larger unit, on waitlist for even large unit. Increase in price is minimal.

3.5 Virtual Open House/Parent night: aim is for future volunteer recruiting, presentation for attending parents. Scheduled for March 30

3.6 Budget meeting to be schedule between C.O., Treasurer and Chair

3.7 Chair to touchbase with all existing SSC members for next year's plans

3.8 Effective Speech Competition

3.9 Merit Review Boards: Vice-chair is on committee

4. 1st Vice Report- Kathleen Lemire

4.1 Flipgive account: cheque has been requested from Flipgive and is in the mail. New account has been opened and will be shared on website and social media.

4.2 Webpage design: nothing new to report

5. - Secretary's Report - absent

6. Treasurers Report - Murray Theriault

6.1 Pre-Authorized payments have been set up with Dymon to aid in scheduled payments.

6.2 Monthly Finance Update: present balance is \$79,882.71

6.3 Recent expenses: Dymon storage, gift card payments to vice-chair from Holiday party, France Hurley (Biathlon team equipment), Air Cadet League fees

6.4 Incoming funds: donations from United Way

7- League Report -

7.1 Thanks for volunteers' hard work, 51 is doing very well

8.0- CO's Report

8.1 Band: status quo, no longer using Uppbeat,

8.2 Marksmanship: virtual practices, going well

8.3 Ground school: drone program

8.4 CO's parade on March 30 will be on Instagram, SSC needed to present rosettes and bars

8.5 Sent email to Chair and vice-chair for web design

8.6 W.O.1 boards are to be held in April 2021 for next training year

9- Volunteer Director's report

9.1 contacted all volunteers on the list for yearly update. 2 will continue next year (Twilight Beltran will return). Still working on the rest of the list.

10 - Activity Director - Kim Petersen

- Nothing to report

Fundraising Director, Social media director, Public Relations director, 2nd vice Chair-open positions

Next SSC Meeting April 6, 2021 @6:30

Adjournment