



**51 Canada Aviation and Space Museum
Air Cadet Squadron Squadron Sponsoring Committee
03 December 2020-Committee Meeting 1830 to 2000 hrs**

Attendance:

Maureen Hamilton Sirois (Chair)
Kathleen Lemire (1st Vice Chair)
Murray Theriault (Treasurer)
Robert Geiger (Secretary) - absent
Kim Petersen (Director Activity Liaison)
Fatema Dhaif (Director Canteen and Retail)
Sophia Munawwar (Director Volunteers)
Tom Platt (Squadron Advisor)

Captain Michelle Bergeron (Commanding Officer)

1 - Introductions and Agenda.

- The Chair welcomed everyone to the meeting. The Chair identified that there were five (5) voting members present of the seven (7) current directors; quorum was declared. A motion to accept the agenda was raised by Murray Theriault, seconded by Kathleen Lemire; the agenda was approved and adopted.

2. Approval of Minutes

- A motion to accept the minutes of the last meeting was raised by Murray Theriault, seconded by Sophia Munawwar; the minutes was approved and adopted.

3. Chairs report - Maureen Hamilton Sirois

3.1 Activity tracker: no changes required due to virtual training

3.2 Holiday party: being held on December 8 virtually. A small, pre-recorded talent show is planned, a few songs by musician known by Squadron from past parties and door staff. Request made to C.O. to have one staff to help screen the talent show submissions. C.O will discuss with T.O. Kathleen to look into obtaining gift cards from Flippgive.

3.3 Regional Mask fundraising opportunity: due to complications with distribution, no go on this.

3.4 Regional Merch Design competition: Ottawa Valley organizing merchandizing design competition, More details to come.

3.5 W.O.2 Major received bursary award for flying licensing

3.6 Squadron Merchandise update: overall successful. Supplier will ensure delivery before the holidays. Missing two payments, Maureen to follow up with them.

3.7 Legion Update: received \$10K donation received. New contact made.

3.8 Uppbeat: C.I. Lemieux has been testing the application. SSC approved the purchase.

3.9 Level 4 Training: Held on December 1 virtually. Feedback was positive

3.10 Activity Director: start looking for housing opportunity.

As of now, CASM will not allow access to Squadron. Similar issue occurring all over the region. Chair to liaise with Director. 3.11 Note to Secretary (absent today): meeting minutes need to be added online

4. 1st Vice Report- Kathleen Lemire

4.1 Flippgive account: cheque has been requested from Flippgive and is in the mail. New account has been opened and will be shared on website and social media.

4.2 Webpage design: 5 votes received last week approving the expense of the new web design

5. Secretary's Report- Robert Geiger

Absent

6. Treasurers Report - Murray Theriault

6.1 GST credit: in the works. League needs copy. Murray to follow up

6.2 Monthly Finance Update: present balance is \$83,051.10

6.3 Recent expenses: Dymon storage (received notice that fee is increasing), League medals, France Hurley (Biathlon team equipment), Uppbeat fee

6.4 Incoming funds: 2 recent donations, payments for Squadron Merchandise, Level 4 training

6.5 Holiday party door prizes was not planned so there is no budget allocated. Follow to occur with Maureen and Kathleen

7. League Report- Tom Platt

7.1 Discussions still occurring for regional merchandise fundraising

7.2 Effective Speaking competition: the plan is to go-ahead but need to be finalized for virtual

7.3 League training occurring on January 23 (virtual) with Major Alle

8. CO's Report - Captain Michelle Bergeron

8.1 Virtual training: Month 2 of virtual training, going well. Staff still meeting every evening after training has finished.

8.2 Band: has had 3 practices using Uppbeat, going well

8.3 Marksmanship: virtual practices, going well

8.4 Ground school: regional virtual training, going well

8.5 CCC meeting: meeting occurring between all regional CO's and RCSU. 51 is doing well, good retention despite Covid. Lost 40 cadets, gained 30 new recruits.

8.6 Level 4 training was successful 8.7 If leave of absences are needed, cadets must speak to their level officers. Mental health is being taken very seriously. 9. Next Meeting: January 5, 2021, 6:30pm

9 Next SSC meeting January 5 2021 @6:30

Adjournment