



**51 Canada Aviation and Space Museum
Air Cadet Squadron Squadron Sponsoring Committee
29 September 2020-Committee Meeting 1830 to 2000 hrs**

Attendance:

Maureen Hamilton Sirois (Chair)
Kathleen Lemire (1st Vice Chair)
Murray Theriault (Treasurer)
Robert Geiger (Secretary)
Hala Hassan (Director Fundraising)
Kim Peterson (Director Volunteers)
Tom Platt (Squadron Advisor)

Sherry Hobbs (Parent)
Kim Perro (Parent)
Michel de Breyne (Parent)

Captain Michelle Bergeron (Commanding Officer)

1 - Call to Order and Approval of agenda Quorum met.

- Approved by Murray Theriault second by Kathleen Lemire

2.Approval of Minutes - 29 September 2020

- Approved by Murray Theriault second by Kathleen Lemire

3. Chairs report - Maureen Hamilton Sirois

3.1- Activity tracker-update-October FTX- update

- Capt Bergeron : - 2 days of activities waiting for MCP approval - no overnight 50 participants max, including staff - port-a-potty rental - individual meals possible box lunch.

3.2- Budget approval

- September 15-Minutes sent to all SSC

3.3 - Squadron Web sight upgrade-Meeting Sept 27

- Skipped for now

3.4- Fundraising opportunities

- Virtual Holiday Party-Date TBD No walkathon Virtual holiday party - SSC only Live video event with cadet participation Early December Subcommittee message squadron chair directly Further review next month

3.5-Squadron Housing

- Skipped for now

3.6- Squadron Merchandise Update

- Working to set up online store for holiday 2020 Squadron Chair to meet next week

3.7- Legion Update

- Cheque from last year? - possibility of alternate training location @ legion? - Mr. Bedard to follow

3.8-Welcome of Rob Geiger SSC Secretary and Thank you to Heather McIntosh

4. 1st Vice Report- Kathleen Lemire

4.1- G-Suites update ongoing

4.2- Flip give

- Account holding \$217 dollars

5. 2nd Vice Chair Report - Not Required

6. Treasurers Report - Murray Theriault

6.1-Monthly Finance Update - Balance \$81273.40 -Treasurer to submit receipts for sundry expenses

6.2- Website upgrade estimate

- \$New website Matthew Lemieux and Lee Fitzpatrick, cost estimate \$1000 to \$5000

6.3 - Miscellaneous

- Updated invoice \$450 per year for domain and hosting - Squadron fees normally \$75.00 per cadet this year \$40 per cadet due to CoVid. \$9000 range this is the 3rd reduction on fee. ****Action**** Tom to update invoice -need to vote on web prices

7. Secretary's Report- Robert Geiger

- nothing to report

8. League Report- Tom Platt

- Fundraising - Eastern region said no to any fundraising, but will review.

- Annual general meeting to take place end of October 2020 Squadron Chair to attend - Tom to find out if the treasurer may attend as well.

9. CO's Report - Captain Michelle Bergeron

9.1-Upcoming Activities virtual - Letter to all parents with information for start of training year Oct 6th

9.2-Program Updates - Training beginning October 6

- Look at Zoom for CO's parade - Kathleen to look at alternatives to Zoom - FTX at Leitrim Oct 25 and 29 2020 confirmed 4 groups each at 50 max participants - meals - staff only - Maria to ensure cadets bring their own water bottles

9.3- General observations and information

- No museum until Jan 2021 at best Co to meet with working group to reduce costs Oct 14/15 roll out for web site - ensure that during activities there are no "extra" people

10. Committee Reports

10.1-Fundraising Director - Hala Hassan - nothing to report

10.2-Activity Director - Kim

- Port-a-Potty booking for FTX- Laser Quest closed, looking for other CoViD friendly activities

10.3- Fatema, Canteen Director - absent

10.4- Sophia, Volunteer Director - Absent

11. Round Table

All parents and volunteers

Kathleen to look at Zoom replacements - Zoom costs \$2700.00??

General Question - Is FXT mandatory even with CoVID? CO reply - Still mandatory, but parent can request to have child excused.

CI Lemieux to review alternative packages and pricing for Zoom

12. Next SSC meeting October 27 @6:30

13. Adjournment